**Name of the researcher…Xavia Poswa………………………………………………………………………**

**Name of the municipality Inxuba Yethemba……………………………………………………………………**

**Province……Eastern Cape…………………………………………………………………………………………….**

**National Treasury classification…B3…………………………………………………………………………..**

**Population size…65 650……………………………………………………………………………………………..**

**Budget……R72 Million…………………………………………………………………………………………………..**

1. **Does the municipality have a functional website? Does the website have a dedicated page for procurement information, which can be accessed without registration?**
   a. Yes, the municipality has a functional website with a dedicated page for procurement information, and this information can be accessed without registration.
   b. Yes, the municipality has a functional website but the website has no procurement information or the municipality has a functional website with a dedicated page for procurement information but registration is required to access this information.
   c. No, the municipality does not have a functional website.

**Answer: C**
**Comments: The municipality does not have a functional website. It has only published two tender notices on the eTender portal, as shown in the screenshot below.**
**Source https://etenders.treasury.gov.za/content/installation-hish-mast-lights-lusaka-and-rosmead**
**https://etenders.treasury.gov.za/content/electrification-rosmead-phase-2**

| Category | Tender Description | Tender No. | Date published | Closing date & time | Compulsory briefing session |
|---|---|---|---|---|---|
| Construction | Electrification of Rosmead Phase 2 | IYM01/10/2020T | 16/10/2020 | 16/11/2020 - 12:00pm | |
| Construction | Installation of Hish Mast lights in Lusaka and Rosmead | IYM02/10/2020Q | 15/10/2020 | 05/11/2020 - 12:00pm | |

2. **Does the municipality publish tender notices?**
   a. Yes, the municipality publishes tender notices and the list of tender notices seems complete.
   b. Yes, the municipality publishes tender notices but the list of tender notices has obvious gaps or the list seems incomplete.
   c. No, there are no tender notices on the municipality's website.

**Answer:**
**Source:**

**Comments:**


**3. Does the municipality publish tender specifications for tender notices on its website, can they be downloaded free of charge?**
    a. Yes, the municipality publishes tender specifications on its website, which are downloadable free of charge.
    b. Yes, the municipality publishes tender specifications, which are downloadable free of charge but only for some tender notices or the municipality publishes tender specifications but it imposes a cost to access the specifications.
    c. No, the municipality does not publish tender specifications.

**Answer:**
**Source:**

**Comments:**


**4. Does the municipality publish the name of companies or individuals who win tenders on its website? Does it do so on time (i.e. within five working days after the award)?**
    a. Yes, the municipality publishes information about who wins tenders within five working days.
    b. Yes, the municipality publishes information about who wins tenders but after five working days or the list of names of companies or individuals who won the tender has obvious gaps or seems incomplete.
    c. No, the municipality does not publish information about who wins tenders.

**Answer:**
**Source:**

**Comments:**

**5. Do tender specifications remain accessible on the website after the contract has been awarded for the duration of the contract?**
    a. Yes, the tender specifications remain accessible on the website after the contract has been awarded for the duration of the contract.
    b. Yes, the tender specifications remain accessible on the website after the contract has been awarded but not for the entire duration of the contract or not all tender specification information remains accessible on the website for the entire duration of the relevant contracts.
    c. No, the tender specifications are removed after the award of the contract or the municipality does not publish tender specifications.

**Answer:**
**Source:**

**Comments:**

**6. Does a municipality publish the price of the contract?**

a. Yes, the municipality publishes the price of the contract.
b.  Yes, the municipality publishes the price of the contract but does not seem to publish the price of contracts for all tenders
c. No, the municipality does not publish the price of the contract.

**Answer:**
**Source:**
**Comments:**


7. **Does the municipality publish any information on how the project will be implemented, for instance, timelines and deliverables, otherwise known as service delivery agreements or implementation plans?**
   a. Yes, the municipality publishes information on how the project will be implemented.
   b. Yes, the municipality publishes information on how the project will be implemented, but the list of service delivery agreement or implementation plans has obvious gaps or the list seems incomplete.
   c. No, the municipality does not publish information on how the project will be implemented.

**Answer:**
**Source:**

**Comments:**


8. **Does the municipality publish procurement information on both its website and the eTender portal?**
   a. Yes, the municipality publishes procurement information on both its website and the eTender portal.
   b. Yes, the municipality publishes procurement information on both its website and the eTender portal but the information on these two platforms does not correspond.
   c. No, the municipality only publishes procurement information on either its website or the eTender portal.
   d. No, the municipality does not publish procurement information on either its website or the eTender portal.

**Answer:**
**Source:**
**Comments:**

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**General assessment:**

a) What is your overall impression on how easy it is to navigate the municipal website to find procurement information? Rate out of 10?


b) Any tips on how the municipality could improve citizens' access to procurement information on its website?


c) Are there any best practices in the municipality which can be shared with other municipalities?

d) Are there any other issues that caught your attention when undertaking the assessment?